

Ms. De Santis

First Day Script

(Really the first 2 weeks of school)

1) Before class begins

- a) One copy of each per student:
 - i) Pink slip/Action Plan/Contract on procedure/First web sheet
 - ii) Copies of Classroom procedures and grading policy.
 - iii) Team website written on board and handout.
- b) Number desks with post it notes (alphabetical order to help me learn names)
- c) Large file card (numbered)- one per student
- d) Do now assignment on board.
 - i) Complete information card.
 - ii) Draw pictures about their feelings on science and social studies
- e) Classical music on the CD.
- f) PowerPoint presentation on Rules and Procedures.

2) In the hallway

- a) Arrange students in alphabetical order.
- b) Welcome and encourage students to "Choose their attitude" toward the day(s) we will have this year.

3) Entering the class room/Do now

- a) Greet students, check off on class list, and give card with student number.
- b) Have students enter the classroom, find their assigned seat (matches their student number), and begin working. After all are seated, check for any vision problems or seating adjustments based on IEP/504 accommodations. Also check for any nicknames or other concerns. Collect cards.

4) Introduction

- a) Who I am (background, family, interests)
- b) Why I teach (Mission Statement)
- c) Classroom critters (check for rabbit allergies) and rules (no touching)

5) Housekeeping

- a) Room layout – Location of North, South Poles, Equator
- b) Homework board, mail folders, supplies, homework log, Work without names
- c) Garbage and recycle box
- d) Location of bathrooms, special classrooms, fire exits, lunch (for homeroom only)
- e) Reference materials (science and social studies library, maps)
- f) Map du jour box (reinforce later during procedure)
- g) Teacher inbox (reinforce later during procedure)

6) Introduce Sign Language (do a word or two each day)

- a) Please, thank you, welcome, quiet, pay attention, stop, go, applause, listen, sorry

7) Procedures

- a) Begin to discuss, teach, and practice class rules and procedures. (This usually takes about 7 additional days.)
- b) The students will complete 1) at least one science article in class, 2) a sample Pink Slip, 3) the initial web sheet, 4) the Introduction Contract, and 5) a Procedure test (written and hands on).
- c) After a two-day presentation on Multiple Intelligences (including memory strategies), the class is ready to begin!